

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
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29th November 2022

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **on Tuesday 6th December 2022 at 7.00pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

AGENDA

1. Welcome by the Chairman.

2. Apologies

To receive and approve apologies.

3. Declarations of Interest.

a) To receive disclosures of Pecuniary Interests;

b) To receive disclosure of Non-Registerable Pecuniary Interests;

c) To disclose the receipt of hospitality or gifts over the value of £25 and

d) To receive written requests for dispensations on items to be discussed at the meeting

N.B: If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

4. Public Participation (to include Cornwall Councillors Report)

Standing Order '3f - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.

a) *Public Participation*

b) *Cornwall Councillors Report*

5. To adopt the minutes of the Parish Council Meeting held on the 6th September 2022 & 1st November 2022 (emailed).

6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:

Education Bursary Meeting – Grant offer paperwork reviewed, bank balances approved, report on applicants to date accepted, 2 pending applications reviewed and partly approved, 4 new applications received 1 approved, 1 agreed in principle, 1 withdrawn, 1 refused. Potential spends from the meeting £5528.23.

Playing Field Trust – Purchase of new swing seats, purchase of entrance signage, purchase and installation of a new bin.

General Purpose, Finance and Audit – Model Councillor / Officer Protocol, Cllr Application form, review of Complaints Policy, adoption of Coronation Event Working Party Terms of Reference, slae of land at Hendra Prazey, office rent increase, footpath cutting for 23-24, 2nd quarter budget figures.

Staffing Committee – approval of the NJC pay rates for 2022 – 2023, back pay from April 2022.

7. Matters Arising – Information Only.

8. To agree the delegated decisions made over the past month.

9. Clerks Report.

10. Mobile Speed signage agreement of pole locations.

11. Hedgehogs R Us Project update on consultation.

12. Update on the Community Emergency Plan.

13. Review of Committee Members.

14. To appoint members to a dedicated appeal panel.

15. To discuss the placing of a picnic table at Trelavour Prazey.

16. Update on the Neighbourhood Plan.

17. Reports from Outside Bodies.

18. Consultations/Surveys received up to time of meeting.

19. Highways and Footpath Matters.

a) *Footpaths.*

b) *Highway Issues.*

20. Grant Requests.

To consider grants received up to the time of meeting.

21. Correspondence Received.

To consider correspondence received up to the time of the meeting - emailed.

22. Financial.

- a) To approve this month's payment to creditors and income as tabled.*
- b) Approve the bank balances as of 31st October 2022. (emailed).*
- c) To accept the recommendation for the budget for 2023 – 2024.*
- d) To agree the precept demand for 2023 – 2024.*

23. Items for next agenda.

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

24. Confidential Items.

Staffing & GDPR Committee - confidential section
Recommendations from interview panel.
Confirmation of Pay Scales for Senior Administrator Role.
Contract for Senior Administrator position.

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

WORKING FOR THE PARISH OF ST DENNIS